

**SOUTH CAROLINA PUBLIC RECORDS ASSOCIATION  
BOARD OF DIRECTORS MEETING  
SC Department of Archives & History  
Columbia, SC  
May 11, 2011**

The SC Public Records Association Board of Directors met Wednesday, May 11, 2011 at the SC Department of Archives & History, Columbia, SC.

**Members present:** Carolyn Bartley, Joe Onessimo, Pam Ragland, Richie Wiggers, Sharon Graham, Judy Lucas and Angie Kennedy. **Absent:** Andrew Bigony and Robin Chambers. **Guest:** Teresa Clarkson and Erin Lowry

Joe Onessimo, vice president, called the meeting to order and welcomed everyone. The minutes of the previous meeting were reviewed. It was motioned by Pam Ragland to accept the minutes, seconded by Judy Lucas. Motion carried.

**Treasurer's Report:** Angie Kennedy reported the **FRB Balance:**3/11 - \$2,969.73; **Memberships** - \$1,661.66; **Transferred from CD to checking** - \$2,500.00; **Midstate Workshop-3/22/11** - \$365.00; **Total Income** - \$4,526.66; **Expenditures** - \$1,300.72; **FRB/CD** as of 5/8/11-\$6,195.67; **FRB/CD-** 9/16/11-\$8,072.12; **FRB/CD-**10/14/11-\$2,509.45; **FRB/CD-**6/27/11 - \$7,050.43; **Total CD's** - \$17,632.00; **Total Assets** – 5/8/11 - \$23,827.67. It was motioned by Richie Wiggers to accept the report with the CD ROLLOVER, seconded by Pam Ragland. Motion granted.

**Annual Conference Exhibitors** –No Report.

**Membership:** Pam Ragland reported that we currently have 235 paid members.

**Awards:** Sharon Graham reported that Tanya Jackson is interested in having an Inter-Region Award. It would have to be discussed among the committee, and then it should be brought to the board.

**Region Affairs:** Joe Onessimo reported that Midstate Workshop was held March 22, 2011. Coastal Region Workshop will be held May 20, 2011, Wannamaker Park, North Charleston. Carolyn Bartley presented the Proposed Budget. After some discussion, budget was approved.

**Newsletter:** Judy Lucas reported that she spoke with Lauren Young and that the Newsletter will be ready soon.

**Website:** Pam Ragland reported that the analytics from Website is 290 unique visitors. The most recent By-Laws update, Upcoming Events, Training Workshop and Financial forms will also be placed on the website.

**Annual Conference:** Joe Onessimo reported that he is the Point of Contact at the hotel. He needs to know what kinds of rooms are needed. The Brochure for the Annual Conference was presented. – KINKO's - \$374.93 for 500, STAPLES - \$645.00. After some discussion, it was motioned by Joe Onessimo to give Pam Ragland a check to have brochures copied at KINKO's, seconded by Carolyn Bartley. Motion carried. Brochures will be mailed out by 1<sup>st</sup> week in August. Board members will put labels and tabs on brochures to be mailed. Joe also presented the requirement for speakers. He would like to know the number of attendees by region for Special Interest Groups/Region Meetings for room assignments. Sharon Graham and husband will handle the Hospitality room. Credit Status with AVISTA application has been approved. Everyone will order from Menu – tax and gratuity will be included. Joe will make room reservations for board members. If Sharon and Judy need a Laptop/Printer for the registration table, please let Joe know.

**Old Business:** April board meeting cancelled. In April Angie transferred half of \$5,007.83 CD to checking and renewed balance for another 6 months.

**New Business:** The June 8<sup>th</sup> meeting may be in Aiken so that we can see Bob. Judy will contact Greg Carter to see if he would host the meeting. We may have to use June 15<sup>th</sup>.

There being no further business, meeting was adjourned.

Respectfully Submitted,

*Carolyn A. Bartley*  
Secretary