

September 2007



SCPRA

The Public Record

The South Carolina Public Records Association - Organized in 1995

President's report



Another great conference has been finalized and now all we need is your presence. The conference brochure has been mailed and if you didn't receive one, please go to the web to view it and to let any board member know. Please remember that CEU's from Clemson University are

available for an extra cost of \$6.00. This must be requested on your registration. We truly feel that a beneficial program with two tracts of learning is in store for all. We are also very excited about our keynote speaker who will bring us some very interesting facts about the beautiful coastal area of South Carolina and especially the history of the famous "Grand Strand".

As we begin to close out another year in SCPRA, we have experienced changes that will make us a more active and progressive organization. Also, your Board of Directors will be making some By Laws recommendations to better position us for future growth and leadership participation. As most of you know, our industry is changing rapidly and many challenges lie ahead. The need for progressive thinking individuals to serve as leaders is more critical than ever before. I urge all of you to lend your expertise to fill the many positions of leadership in our regions as well as the Board of Directors.

Here's hoping we will have a big gathering at Myrtle Beach in November. The Landmark is anxiously waiting

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our arrival and they are making every effort to see we have an enjoyable stay and a successful conference. It will be good to get back to Myrtle Beach proper.

~Bob Rogers, SCPRA President

eSchool conducts data storage survey

[This article, submitted by Karen S. Greene, Coastal Region Recorder, came from e School online. Read the entire article online at www.eschoolnews.com/news/showStory.cfm?ArticleID=7123]

By Laura Devaney, Associate Editor, eSchool News

An informal survey administered by data-management company CommVault suggests that most schools still don't have plans for storing and retrieving electronic communication, such as eMail and instant messages, sent by their students and staff--despite new federal rules that make such information subject to the discovery process in the event of a lawsuit.

June 4, 2007—Six months after new federal rules mandated that schools, businesses, and other organizations keep tabs on all digital communications produced by their employees, an informal survey of K-12 school districts by data-management company *CommVault* suggests that most schools still aren't prepared to meet the new requirements.

Eighty percent of those questioned were unclear about their district's policies for the retention of electronically stored information, including eMail and instant messages.... And though two out of three IT administrators responsible for managing backup data and archived messages in their districts said they were aware of the amended Federal Rules of Civil Procedure (FRCP), which went into effect Dec. 1 ...

90 percent said they had yet to initiate an FRCP compliance preparedness plan. The rules... could have significant implications for school technology departments, especially in places where technicians routinely copy over backup disks and other information housed on school servers. ... By not appropriately managing their electronically stored information according to federal rules, administrators are exposing their districts to potentially costly legal action. ...

"The new federal rules represent an urgent call to action for educators and school information technology officers to understand how information that is sent and received on school-owned equipment might be used in litigation," said Mike Ivanov, senior director and head of CommVault's Archive Center of Excellence. ... To reduce the impact of such threats, school technology leaders need to become students of these new rules themselves and take stock of their ... policies and existing technologies to ensure compliance," Ivanov added. ...

Although the survey revealed an increased awareness of the need for compliance policies and solutions, school leaders also appeared unsure how to comply and where to place emphasis when developing a legal discovery strategy. ...

"After the FRCP amendments went into effect, we realized that we needed to better track the eMails between faculty, parents, and the administration within our district," said Jay Attiya, network manager of Middletown Township School District in New Jersey. The district is using CommVault's Archive solutions to address FRCP compliance. ...

"I have traveled the length and breadth of this country and talked with the best people, and I can assure you that data processing is a fad that won't last out the year."

--Editor in charge of business books for Prentice Hall, 1957

...regions.....

Upstate...

Join Us! - You might win a prize!

The Upstate Region invites you to an Informational/Network Luncheon.

When: Thursday, September 27, 2007
11:00 A.M. – 1:00 P.M.

Where: SC School for the Deaf and the Blind - Walker Hall
355 Cedar Springs Road
Spartanburg

RSVP to Tanya Jackson 864-577-7581 or e-mail her at tjackson@scsdb.k12.sc.us

Respond by Tuesday, September 25, 2007

Midstate...

Here in the Midstate Region things have been kind of quiet since the March workshop. However, we are beginning to get geared up for the upcoming annual conference. During the regional breakout session this year we will have a guest speaker from the Social Security Administration as well as be electing officers for 2008-2009 so please make every attempt to be present. Also, if you are interested in serving or would like to make a nomination, please contact Judy Lucas at jlucas@forestry.state.sc.us. If you've never served as an officer we encourage you to get involved and share your ideas.

Pee Dee...

The Pee Dee Region held its second 2007 Networking Luncheon in Florence County on June 21, 2007 at the Sagebrush Restaurant on Evans Street in Florence, SC. Unfortunately, due to busy summer vacation schedules, many of our members were either out of town or unavailable to attend. Those in attendance included two local members from Florence Darlington Technical College (including the Regional Recorder and a member of the College's Continuing Education Division), as well as our Regional Administrator and our Regional Program Coordinator. Although our group was small, we managed to have a lively discussion regarding the Association, and enjoyed getting to know each other better over a very appetizing meal.

The Pee Dee Region's third Networking Luncheon was confirmed, invitations sent out, and the luncheon took place on Thursday, August 23, 2007 from Noon – 1:00 pm at Bill's BBQ Restaurant in Cheraw, SC. A report will follow in the next newsletter. ~Pam White, recorder

Membership within SCPRA is increasing. Cindy Urban, Membership Coordinator for the Midstate Region, has been busy mailing out new member packets. Since April, Cindy has mailed out 21 packets for the entire association. Membership Coordinators - keep up the great work . ~Judy Lucas, Recorder